

What can I do in the Toolbox?

If you have a MOPD ID only and a Toolbox account, you can:

- Print your MOPD ID card
- Print your personal training summary report (no details, just total hours)

If you are a MOPD Registry member and have a Toolbox account, you can:

- Update personal and employment information
- Submit and track education records
- Print your member overview report
- Print your employment history report
- Print your detailed personal training report

If you are an owner, director, and/or program administrator, you will want to make sure you have program level access by completing a program level access request form (described below). Once you have been granted program level access and have a Toolbox account, you can:

- Print MOPD ID cards for your staff
- Manage your program's staff list
- Print program information reports (summary report & detail report)
- Print program training reports
- Print your organization's program level access report

What is the function of the MOPD Registry?

The MOPD Registry system streamlines professional development data collection in Missouri and is the only comprehensive data repository for industry training and education in the field. Anyone who works directly with children or youth, or who provides professional development for those professionals, is encouraged to participate.

Why should I join the MOPD Registry?

1. I benefit: Each individual is ultimately responsible for their professional growth and development. By joining the MOPD Registry, an individual is able to utilize the various tools in the Toolbox, such as professional self-assessment and professional development planning.
2. My program benefits: Administrators have access to program level information that allows them to keep track of important staff information for monitoring and quality assurance.
3. My profession benefits: Policymakers use data as a way of determining what is best for Missouri's children and the workforce. When data is rich and plentiful, a greater impact can be made using the data that is collected through the MOPD registry.

Please do not hesitate to contact OPEN if you have any questions or if you need any assistance.

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