

# MOPD Registry Information

## *What is the MOPD Registry?*

It is the industry support system for Missouri's early childhood, school age, and youth development professionals.

## *What is the function of the MOPD Registry?*

The MOPD Registry system streamlines professional development data collection in Missouri and is the only comprehensive data repository for industry training and education in the field. Anyone who works directly with children or youth, or who provides professional development for those professionals, is encouraged to participate.

## *What information is important to the MOPD Registry?*

1. Personal and demographic information
2. Employment information
3. Education information
4. Training information

## *Who should join the MOPD Registry?*

Anyone who works directly with children or youth, or who provides professional development for those professionals is encouraged to participate.

## *Enrollment Information*

To enroll in the MOPD Registry, please use the online option offered on [the Toolbox](#). If an individual desires to become enrolled in the MOPD Registry and does not have access to a computer and the internet, they may request a paper enrollment form by calling OPEN at (573)884-3373. The enrollment form (designated with processing approval information) will be mailed to the individual.

Currently, all enrollments are processed within 30 days of receipt.

## *Education review for MOPD Registry Members for matrix placement and course conversion to clock hours*

All MOPD Registry members are encouraged to submit transcripts at the time of enrollment, as well as at the completion of a degree to allow for review and placement on the Early Childhood and School Age Education Matrix. OPEN will also review official

documentation issued by a college or university for course to clock hour conversion for any acceptable course taken in the current or previous calendar year. If an eligible course is identified, it will be added to the individual's clock hour training record (for the current or previous year).

OPEN will accept copies of official transcript, unofficial transcripts, and grade reports as education documentation. When the education document is submitted, the student's name, institution, semester, class, and credit data must be clear and concise. This verification of accurate data allows for the review process to be completed in a timely and accurate manner. These documents may be sent via online upload, postal mail, scanned and emailed, or received by fax.

### ***Why should I join the MOPD Registry?***

#### **1. I benefit:**

Each individual is ultimately responsible for their professional growth and development. By joining the MOPD Registry, an individual is able to utilize the various tools in the Toolbox, such as professional self-assessment and professional development planning.

#### **2. My program benefits:**

Administrators have access to program level information that allows them to keep track of important staff information for monitoring and quality assurance.

#### **3. My profession benefits:**

Policymakers use data as a way of determining what is best for Missouri's children and the workforce. When data is rich and plentiful, a greater impact can be made using the data that is collected through the MOPD registry.

### **General Questions?**

Call (573) 884-3373 or email [openinitiative@missouri.edu](mailto:openinitiative@missouri.edu)

### **Submitting documents?**

Email to [openinitiative@missouri.edu](mailto:openinitiative@missouri.edu)